



Building Illumination Policy

Purpose

As a government entity, the Royal Australian Mint is responsible for ensuring it operates in accordance with relevant laws, government standards and public sector values. This includes maintaining transparency, accountability and respectful communication while promoting an inclusive and safe environment.

This policy establishes the process of requesting illumination of the Royal Australian Mint building at 62-114 Denison Street, Deakin, ACT 2600 (See map below). Consideration is given to requests celebrating or commemorating international, national and community wide events or causes.

Legal framework

This policy sets out the criteria and approval process for the illumination of the Royal Australian Mint building including:

- the right to refuse any lighting request for any reason, with no obligation to disclose its reasons
- the right to alter or cancel any approved application due to unforeseen circumstances or on advice from government authorities.

Responsibilities

The Director, Museum and Public Engagement is responsible for the implementation and compliance monitoring of this policy.

The Assistant Director, Media and Marketing is responsible for the implementation and compliance monitoring of the policy in their work area.

The Digital Officer is responsible for the implementation and compliance monitoring of the policy through day-to-day operations.

Eligibility

Illumination requests will only be considered if they meet one of the following criteria:

- Commemorative occasions of national significance

- Diplomatic and ceremonial occasions supported by the Australian government including non-profits, nondenominational, non-political registered national charitable events and causes
- Federal Government and ACT Government initiatives.

Illumination requests will not be considered for commercial entities, personal occasions or religious observances.

Requests

Illumination requests must be made by completing and submitting a Building Illumination Request form via the website ramint.gov.au. If you cannot access the form, please email info@ramint.gov.au. There is no automatic renewal agreement. A new request must be submitted annually as needed. Requests are handled on a first come, first served basis.

Illumination requests must be submitted at least 30 days prior to the proposed illumination date.

Applicants will receive an email response stating whether the request has been approved. Not all requests can be accommodated. If an application is denied, it is not a reflection of the merits or importance of the request.

Evaluation and considerations

- The Mint has the right to change or revoke its decision at any time, without notice, and is not obliged to disclose the reason.
- No organisation may have the light configurations for more than four consecutive days.
- The length of time for each approved request is entirely at the discretion of the Mint.
- Weekend only requests will not be considered.

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