



Outreach – Cash Handling Action Plan

Date: October 2024

What to do in the case different scenarios involving cash handling

Chain of Command

██████████	Executive Manager SMI
██████████	Head of Sales
██████████	Outreach Supervisor
██████████	Nominated Team Leader

47F

Standing Banking Procedure

Cash handling procedure at outreach events

- ██████████
- ██████████
- ██████████
- ██████████
- ██████████
- ██████████
- ██████████

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7
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What happens in the case that ██████████ does not collect cash when scheduled

In the case of ██████████ not arriving at the event.

- ██████████
- ██████████
- ██████████
- ██████████
- ██████████
- ██████████

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